

Mentor Application Form

Personal information provided on this form will be handled in a manner consistent with applicable Privacy Laws

Section A

Full name

Any previous name(s)

Date of Birth

Gender Male / Female

Home Address

Phone (Hm).....(Mob).....

Email

Emergency contact

Relationship

Phone (Hm).....(Mob).....

Section B

How did you learn/hear about Young Love?

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Section C

Occupation	Employed	Student	Home Duties	Unemployed	Retired
Name of employer				
Position				
Length with employer				
Work Address				

Please list previous employment (including positions held, name of employers and dates)

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Please list voluntary work (including position held, name of organisation and dates)

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Section D

What is your current relationship status?

Do you have any children of your own? Yes / No

Section E

Some laws prevent people from working with young people if they have certain criminal convictions. Young Love also seeks to protect the safety of young people by excluding applicants with certain criminal convictions.

1. Have you been arrested, charged or convicted of any criminal offence and/or have any charges pending? If yes, please specify:

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2. Is there anyone a young person may have contact with whilst in your care who has been arrested, charged or convicted of any criminal offence and/or has any charges pending? If yes, please specify:

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.....

3. Do you consent to undertaking a National Criminal Record Check and Working with Children Check at a small cost to you, please? Yes / No

If Yes, Place of birth:..... Date of birth:.....

NB. If you choose not to consent to such checks Young Love will not be able to consider your application

Section F

Please name all clubs, groups or organisations to which you belong or are a member

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Why do you want to become a mentor for Young Love?

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What do you hope your partnership with a young person will achieve?

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Please list some of your hobbies and interests which may be of interest to a young person:

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Do you prefer to mentor a young person in school, or a teenage Mum?

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Section G

Do you sincerely feel you can meet the minimum commitment of one hour per week in term time for one year?

Yes / No

Are you anticipating any changes to your circumstances in the next year that may impact upon your match?
(e.g. marriage, moving residence, employment, children etc)

Yes / No

If selected, do you agree to maintain weekly contact with staff for support and supervision through group debrief?

Yes / No

Do you agree to complete our free accredited mentor training program through TAFE?

Yes / No

Is there anything else that Young Love should know about you that would help us with assessing your application?

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Referee Nomination Form

Please ask three referees to complete the information below; a current employer (employment, voluntary work or study), a friend and a third person as a character referee (someone who knows you well, but is not a family member). Nominate referees who have known you for a minimum of 12 months or longer, where possible, please. Except as otherwise required by law, all references are confidential.

1. Current Employer

Name

Address

.....Postcode:.....

Phone (Hm) (Mob)

Email

Years Known

Comments

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Signature

2. A Friend

Name

Address

.....Postcode:.....

Phone (Hm) (Mob)

Email

Years Known

Comments

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Signature

3. Character Referee

Name

Address

.....Postcode:.....

Phone (Hm) (Mob)

Email

Years Known

Comments

.....

Signature

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Privacy Notice and Authorisation for Release of Personal Information

All personal information will be collected and handled by Young Love in accordance with our Privacy Policy. If you have not been provided with a copy of this policy, please ask for one.

I agree/I disagree *(Please circle)*

Collection

The personal information (including sensitive and health information) that is collected by Young Love is information necessary for its functions and activities. In particular, it is necessary to:

- Assess suitability
- Establish matches
- Promote health and safety
- Promote the best interests of the child
- Protect the longevity of matches

Young Love may request disclosure of personal information during the application and selection process and from time to time during participation in the program. If you do not provide this information, we may not be able to process your application or you may be removed from the program. Where you provide personal information about other people, you must ensure that those people are aware that this information is being collected and used by Young Love for its functions and activities.

I agree/I disagree *(Please circle)*

Disclosure

Generally, your personal information will be kept in the strictest confidence. However, relevant information will be released in limited circumstances where:

- a) disclosure is consistent with the primary purposes for which the information was collected;
- b) where you have provided your consent to the disclosure of such information; or
- c) where the law otherwise requires or authorises us to disclose that information.

For example, your personal information may be disclosed to schools with a direct responsibility for a mentee who has been pre-screened and is actively being considered for a match with you. Your name will be kept confidential until you are matched to a mentee. We may also provide personal information about individuals to Young Love service providers or others who assist us in providing services, including (amongst others) legal or professional advisers, insurers, law enforcement agencies, welfare and community agencies, other Young Love Agencies, therapists, physicians or hospitals.

I agree/I disagree *(Please circle)*

Access

You may request access to your personal information by contacting Young Love.

Authorisation

I acknowledge that it is necessary for Young Love to collect personal information about me in order to discharge its functions and activities.

I undertake to co-operate with the collection of personal information during the selection process and, if I am accepted into the program, as required from time to time.

I understand that I am required to inform Young Love of any changes to my circumstances during involvement in the program.

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I understand that a failure to disclose personal information may result in Young Love refusing to accept my application or removing me from the program.

I hereby authorise any agencies, individuals or other entities such as (but not limited to) past or present employers, educational institutions, law enforcement agencies, social services, other Young Love Agencies and other such entities with which I have had contact, to release any information about or relating to me and requested by Young Love which may be relevant to my involvement with Young Love.

I hereby authorise Young Love to use any photographs of me while participating in the program for their website or marketing purposes only.

I agree that a photocopy of this authorisation is sufficient evidence of my consent to the release of any information about or relating to me to Young Love.

I agree/I disagree *(Please circle)*

Optional Consent for Evaluation and Research

On an annual basis, Young Love conducts research into its services, in order to improve and report on those services. Sometimes this research can be conducted using de-identified information, however on other occasions it is preferable for personal information to be used. By providing the consent below, you can contribute to improving the effectiveness of this research.

By circling "I agree" below, I agree to personal information (including sensitive and health information) held by Young Love about me being used and disclosed by Young Love and its research providers for the research purposes described above. I understand that research providers will be subject to confidentiality obligations and that my personal information will not be included in the published findings of that research without my further consent.

(Please circle) **I agree / I don't agree**

Name of applicant

Signature of applicant

Date/...../.....